Madison City Council Chambers
211 S. Lincoln Street
Madison, NE 68748

CITY COUNCIL AGENDA

Tuesday, November 10, 2026 – 5:30pm

Welcome and reminder to turn off electronic devices.

ACKNOWLEDGEMENT OF OPEN MEETINGS ACT

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA ***(one motion to approve items 1 –9)***

1. Regular Agenda
2. October 19th, 2026 Special Meeting Minutes
3. Nursing Home Claims
4. Claims
5. Treasurer's Report
6. Approval of Resolution No. 2026-15 for the Year End Certification of City Street Superintendent.
7. Approval of the Appointment of Alexander Carnes to the Madison Volunteer Fire and Rescue Department.
8. Approval of Pay App #1 with Rutjens Construction for the 7th and Lincoln Street Repair in the amount of $25,952.10.
9. Approval of Pay App #1 with Gehring Construction for the 7th and Lincoln Street Repair in the amount of $81,212.65.

PUBLIC HEARINGS AND RELATED ACTION

REGULAR AGENDA

1. Discussion/Action on the planning firm for the CCCFF Library Planning Grant.

The City Council will review the above matters and take such action as they deem appropriate and necessary.
The City Council reserves the right to enter executive session on certain matters authorized under the Nebraska Open Meetings Act.

2. Discussion/Action on Resolution No. 2026-16 on establishing a Purchasing Card Program and Authorizing Routine Purchasing and Recurring Expenses for Countryside Home.
3. Discussion/Action to pay for the Countryside Home Employee flu shots due to the loss of insurance.
4. Discussion/Action on the future loan payments for Countryside Home at Pinnacle Bank.

ADJOURN

The City Council will review the above matters and take such action as they deem appropriate and necessary.
The City Council reserves the right to enter executive session on certain matters authorized under the Nebraska Open Meetings Act.

PUBLIC NOTICE
MADISON CITY COUNCIL

Notice is hereby given that a meeting of the City Council will be held **TUESDAY, November 10th**, 2026, at **5:30 PM**, in the **Madison Council Chambers at 211 South Lincoln Street**, in Madison, Nebraska. This meeting will be open to the public. An agenda for such meetings kept continuously current, is available for public inspection at the office of the City Clerk at City Hall.

Ruth Yuman
City Clerk
City of Madison

A.S.A.P. EXPRESS 40.00
ADVANCED CONSULTING ENGINEER 5346.50
ALBRACHT DISPOSAL SERVICE 222.00
ALLO BUSINESS 958.59
AMGL CPAS & ADVISORS 5880.00
APPEARA 178.36
APPLIED CONCEPTS, INC 4188.00
BAIRD HOLM 11568.05
BENCHMARK GOVERNMENT SOLUTIONS LLC 1197.35
BIG RED PRINTING 741.45
BILL BLANK AGENCY 50.00
BLACK HILLS ENERGY 1469.23
BLUE CROSS BLUE SHIELD of NEBR 25301.30
BOMGAARS 315.01
BOUND TREE MEDICAL LLC 1352.99
BRADY & AMY'S GAS-N-GO 2331.20
BROGAN & STAFFORD P.C. 1608.50
CATERPILLER FINANCIAL 3999.15
CENGAGE Learning-GALE 80.25
CENTER POINT LARGE PRINT 153.42
CHEMQUEST INC. 4167.50
CHOICE FOODS-3412 156.73
CITY OF MADISON 145.80, 8330.13
CITY OF NORFOLK 84.37
CITY PETTY CASH 616.87
CLEARFLY 438.55, 467.50
COUNTRYSIDE HOME 500000.00, 19158.00
CREATIVE PRODUCT SOURCE, INC 223.41
CUSTOM SPORTS 704.00
D & D Industries 700.00
DINGES FIRE COMPANY 199.00
DINKEL'S IMPLEMENT CO. 10250.00
DUTTON-LAINSON COMPANY 1305.40
EAKES OFFICE PLUS 404.06
EISENMANN AG SUPPLY, LLC 13.90
ELECTRONIC ENGINEERING 2261.72
FAITH HEALTH 133.73, 156.57
FARMERS PRIDE 1218.39
FED W/H & SOC SEC 5190.94, 1214.02, 3978.14
FIELD'S HARDWARE 329.12
YOALI FUMERO 185.02
GEHRING CONSTRUCTION 81212.65, 1725.00
GWORKS 4200.00
Guardian Insurance 537.00
HAAS ALERT 399.00
HOST COFFEE SERVICE, INC. 69.15
HYDRO OPTIMIZATION/AUTOMATION 580.75
JACKSON SERVICES 163.00
JEFFERSON CAPITAL SYSTEMS LLC 431.44
KCL GROUP BENEFITS 506.40
KS STATEBANK-GOV'T FINANCE DEP 1407.61
LANTERN HEALTH SERVICES 22393.00
MADISON COUNTY CLERK 628.68
MATTEO SAND & GRAVEL CO., INC. 321.55
MENARDS 21.98
MES Service Company LLC 603.20
MMPS1, LLC 21526.35
MODERN MARKETING 192.87
NAPA AUTO PARTS 77.14
NATIONWIDE FINANCIAL 1864.37, 524.82, 237.76, 1864.37
NE DEPT OF REVENUE 12182.84, 2893.70
NE PUBLIC HEALTH ENVIR. LAB 883.90
NEBRASKA MUNICIPAL CLERKS ASSOCIATION 100.00
NIPPON SANSO MATHESON TRI-GAS 78.22
NORTHEAST COMM. COLLEGE 642.00
NORTHEAST NE CLERKS ASSN 40.00
NEBR PUBLIC POWER 1296.01
NEBR PUBLIC POWER DISTRICT 353999.61
NYKODYM LAWN SERVICE 40.00
ONE BILLING SOLUTIONS 1626.05
ONE CALL CONCEPTS INC 24.56
ONE OFFICE SOLUTION 34.60
OPEN CARET 200.00
PEAKER SERVICES, INC (PSI) 7000.00
PLANT NEBRASKA 150.00
POLLARD PUMPING, INC. 1185.00
POWER MANAGER 6182.46
PRINCIPAL LIFE INSURANCE CO 1063.91
PSN 444.30
Pitzer Digital, LLC 369.79
REIGLE IMPLEMENT 241.49
RUTJENS CONSTRUCTION, INC. 25952.10
TEECO INC 17.75
INDYRA ABREU TORRES 192.60
MAIKEL UTRA 200.02
US DEPT OF ENERGY 34764.60
VERIZON 407.97
W L CONSTRUCTION SUPPLY INC 431.00
WELLS FARGO-1 1129.99
WELLS FARGO-2 3393.50
WESCO DISTRIBUTION 2623.00
Warren Garage Door 188.25
ZELLE HUMAN RESOURCE SOLUTIONS 3671.76

TREASURER'S REPORT

10/31/26	*Begin Balance*	*Disbursed*	*Received*	*End Balance*
CDBG Non-Interest	$ 65,237.51	(106,436.02)	$41,198.86	$ 0.35
CRA - TIF Funds	$ 57.71	0.00	$0.23	$ 57.94
CRA - Operations	$ 29,535.01	0.00	$65.22	$ 29,600.23
CRA - Land Purchase	$ 47,638.01	(5,000.00)	$105.20	$ 42,743.21
Youth Rec	$ 465.91	(255.00)	$0.04	$ 210.95
Countryside Home	$ 67,642.34	(17,038.78)	$19,290.83	$ 69,894.39
General Checking	$ 100,213.70	(2,127,077.05)	$2,127,084.17	$ 100,220.82

Current Available balance as of10-31-26 $6,903,865.92

CSH Therapy/RTU replacement Loan Principal Balance $ 344,219.47 (Monthly Pmts: $17,038.78) Pinnacle Bank

City Council
Meeting Minutes
October 19, 2026 – 5:30PM

SPECIAL MEETING OF THE COUNCIL

The Mayor and City Council of the City of Madison met in regular session at the City Council Chambers, Madison, Nebraska, on Monday, October 19, 2026 beginning at 5:30PM.

CALL TO ORDER

Mayor Rob Fite called the meeting to order. Roll call found the following council members present: Rick Schommer, Paula Biehle and Mindy Spray. Absent: Steve Ainsworth. Staff members present: City Clerk Ruth Yuman, Economic Development Director Andy Colvin and City Attorney Mike Brogan.

The Mayor presided over the meeting, and the City Clerk recorded the proceedings. Upon opening the meeting at 5:30 p.m. the Mayor welcomed all guests.

The Mayor informed the public about the location of the current copy of the Open Meetings Act at the front of the City Council room and made it accessible to members of the public.

Notice of the meeting was given in advance thereof by posting in the Madison Star Mail and three public places.

Notice was given to the Mayor and all members of the Council, and a copy of their Acknowledgement of Receipt for Notice is attached to the Minutes. Availability of the agenda was communicated in advance to the Mayor and Council of this meeting. All proceedings shown hereafter were taken while the convened meeting was open to the public.

BUSINESS

Motion made by Councilmember Spray, Seconded by Councilmember Biehle, to adopt the regular agenda. Roll Call: Yeas: Spray, Biehle and Schommer. Nays: None. Absent: Ainsworth. Motion Carried.

Motion made by Councilmember Schommer, Seconded by Councilmember Biehle to approve the Regular Council Meeting Minutes from Wednesday, October 14th, 2026 Roll Call: Yeas: Schommer, Biehle and Spray. Nays: None. Absent: Ainsworth. Motion Carried.

Motion made by Councilmember Biehle, Seconded by Councilmember Spray to approve transferring $500,000 from the City of Madison General Fund to the Countryside Nursing Home Checking Account. Roll Call: Yeas: Biehle, Spray and Schommer. Nays: None. Absent: Ainsworth. Motion Carried.

Motion made by Councilmember Schommer, Seconded by Councilmember Biehle, to approve the Countryside Home contracts/agreements into three categories that are listed below.

Category #1. Approve the contracts/agreements for specific vendors or service providers that were identified and discussed. Listed below…

- PointClickCare- Clinical & GLAP
- Accelerated Care Plus Leasing
- The Compliance Store, LLC
- Computer Systems Inc - Assumption of Lease Agreement
- Eakes Office Supplies (Assumption of Printers)
- Dishwasher Lease- Ecolab
- Consultant Dietitian- Recontracting Tusha
- Lab Services
- Radiology Services Agreement
- Dental Consultant Agreement- Midtown
- Payroll Service Company- ADP
- Time Clock Equipment-ADP
- AANAC
- Fire Suppression System Company
- Fire Sprinkler System Company
- EMT Transportation Agreement
- Hood Cleaning Company
- Premises Security Provider
- Facility Insurances (General Liability, Professional Liability, Work Comp, Cyber/Crime, Property, Boiler Insurance, RTA Bond)- Gallagher
- ShiftKey Service
- Emergency Electrician/Plumbing Agreement
- Internet Service Provider- Stealth
- Backup Internet Service Provider- Frontier
- Background Check Provider- Zelle
- Reliance Training- Online Module
- CPR Training- Elkhorn Health Department
- Serve Safe Training

Category #2. Approve the multiple recommended vendors or service providers that were discussed and given by Andy Colvin (Economic Development Director), Sharon Colling (Nursing Home Consultant), and Linda Anderson (Nursing Home Administrator).

- NetHealth Therapy Software- NYE
- Therapy Billing Company-Brighton Consulting Group
- Therapy Services Provider(s)- NYE
- Wholesale Food Service Company- MartinBros
- Ancillary Food Service Companies
- Long-term Care Professional Trade Association(s)- Leading Age and NHCA
- Group Purchasing Agreement(s)- HPSI and HCIS
- Medical Supply Providers- HPSI
- Industrial Chemical Company- Ecolab
- MDS Consultant Co- MDS Consultants
- Medical Director Agreement- PALT (Post-Acute-LTC-Med Assn) AMDA
- Transition of all Utilities
- Waste Management Contract-Albracht
- Transition of Phone Services

- Floor Care Provider
- Pest Control Company- Olsson
- Emergency Communications Contract
- Gasoline Provider
- Emergency Electrician/Plumbing Agreement- Copperline
- Hospice Provider Agreements- AseraCare

Category #3. Approve where no specific vendor or service provider is available at this time, but that the council authorize Linda, Andy and Sharon to reach out and find the appropriate agency to undertake the category and that will not exceed $40,000.

- Consultant Pharmacist Provider
- Pharmacy Services (IT, e-box, emergency, equipment)
- Respiratory Service
- Acute Care Hospital Transfer Agreement
- Emergency Services Agreement
- Mental Health Counseling Contracts
- Telehealth Services
- Resident Psychiatric Service (s)
- Oxygen Supplier Company
- Wound Care Provider/Consulting
- Consultant Podiatrist
- Beautician
- Infusion Company Provider
- Hazardous Waste Contract
- Backflow Prevention Schedule
- Bulk Printing Provider
- Group Health Insurance Company
- Emergency Water Company (x2)
- Emergency Evacuation Sites (x4)
- Emergency Transportation Services (x2)
- Call Light Provider
- Electrical & Plug Inspection Company
- Door inspection service
- Generator Inspection Company
- Locksmith Service Provider
- Yard Care (Ancillary)
- Snow Removal (Ancillary)
- Floor Care Provider
- Website-Social Media Company
- Ancillary Dining Room Equip Lease
- Other EE Benefits; EAP Programs
- Myers & Stauffer Service
- Staffing Agencies (Contract & per diem)
- Nursing Facility Accounting/Audit Company
- Life Loop Resident Engagement Program

Roll Call: Yeas: Schommer, Biehle and Spray. Nays: None. Absent: Ainsworth. Motion Carried.

Motion made by Councilmember Spray, Seconded by Councilmember Biehle to Adjourn at 7:52PM. Roll Call: Yeas: Spray, Biehle and Schommer. Nays: None. Absent: Ainsworth. Motion Carried.

_____ _____

Ruth Yuman, City Clerk **Robert Fite, Mayor**

I, the undersigned City Clerk, hereby certify that the foregoing is the full, true and correct original document of the Madison City Council Meeting proceedings had and done by the Mayor and City Council; that all of the subjects included in the proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said Minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

_____

Ruth Yuman, City Clerk

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

October 16, 2026

Notice to file the Year-End Certification of City Street Superintendent, Signing Resolution, and Documentation of the Appointment(s) of City Street Superintendent(s) for Calendar Year 2026 with the Nebraska Department of Transportation (NDOT) by December 31, 2026.

Please make this an agenda item for your next City Council / Village Board meeting and return to the NDOT by December 31, 2026. RECORD KEEPING: NDOT recommends that the municipality keep a copy of everything you send to NDOT *(the forms and meeting minutes)* in a separate file for future reference.

The attached **YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT** and **SIGNING RESOLUTION**, together with a copy of the **DOCUMENTATION OF THE CITY STREET SUPERINTENDENT(S) APPOINTMENT(S) for CALENDAR YEAR 2026**, is the basis for determining the calendar year 2026 Incentive Payment. **Please complete and return the following to the NDOT by December 31, 2026, by mail or email to: ndot.blsHelp@nebraska.gov**

- **Signing Resolution** *(Page 1)*: The Signing Resolution, authorizing the signing of the Year-End Certification(s) by the Mayor or the Village Board Chairperson.

- **Year-End Certification of City Street Superintendent** *(Page 2)*: If more than one individual provided street superintending services **during Calendar Year 2026**, or if the municipality did not have an appointed street superintendent, document each successive appointed city street superintendent and/or period without an appointed city street superintendent using a separate Year-End Certification form. **Copy the form as needed.**

- **Documentation of the City Street Superintendent(s) Appointment(s)** *(Page 3)*: Attach to page 3 a copy of the City Council or Village Board meeting minutes showing the appointment(s) of the City Street Superintendent(s) **for Calendar Year 2026** by their name as it appears on their License *(if applicable)*, their License Number *(if applicable)*, and Class of License *(if applicable)*, and the type of appointment, i.e., employed, contract (consultant or interlocal agreement with another county and/or incorporated municipality), and the **beginning date of the appointment**. **For most municipalities this information may be found in the November or December 2025 or the January 2026 meetings minutes.**

Failure to complete and return: If a municipality had an appointed and Licensed City Street Superintendent for all or part of Calendar Year 2026 and the municipality does not complete and return the above documentation to the NDOT **by December 31, 2026, the municipality will not receive an Incentive Payment for Calendar Year 2026.**

Payment: If your municipality qualifies, payment will be scheduled for February 2027. Reference Neb. Rev. Stat. §39-2515. **Additional information** on Incentive Payments is available on the NDOT Boards - Liaison Service Website: https://dot.nebraska.gov/business-center/lpa/boards-liaison/

Please let me know if you have any questions. Email: ndot.blsHelp@Nebraska.gov
Phone: (402) 479-4436

Sincerely,

LeMoyne D. Schulz
Highway Local Liaison Coordinator
Boards-Liaison Services Section
Local Assistance Division
Nebraska Department of Transportation

LDS/2026

Attachments (3)

Vicki Kramer, Director
Department of Transportation

MAILING ADDRESS
PO Box 94759
Lincoln, NE 68509-4759

PHYSICAL ADDRESS
1500 Nebraska Parkway
Lincoln, NE 68502

dot.nebraska.gov

Do not recreate or revise this document. Revisions and recreations will not be accepted. **Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2026.** Documents include the Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT **by December 31, 2026.** **RECORD KEEPING**: NDOT recommends that the municipality keep a copy of everything you send to NDOT *(the forms and meeting minutes)* in a separate file for future reference.

RESOLUTION

SIGNING OF THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2026

Resolution No. _____

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor ☐ Village Board Chairperson ☐ of _____
(Check one box) (Print Name of Municipality)
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this _____ day of _____ , 20_____ at _____ , Nebraska.
(Date) (Month)

City Council/Village Board Members

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

City Council/Village Board Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call _____ Yes _____ No _____ Abstained _____ Absent
Resolution adopted, signed, and billed as adopted.

Attest:

_____
(Signature of Clerk)

Do not recreate or revise this document. Revisions and recreations will not be accepted. **Copying this form is acceptable; see (3) below**. **Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2026.** Documents include the Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT **by December 31, 2026.** **RECORD KEEPING**: NDOT recommends that the municipality keep a copy of everything you send to NDOT *(the forms and meeting minutes)* in a separate file for future reference.

Year-End Certification of City Street Superintendent
For Determining Incentive Payment in Calendar Year 2026

Separate forms may be needed to account for the entire year, see (3) below

This Form Covers the Following Period: _____ ____ , 2026 to _____ ____ , 2026
(Month) (Day) (Month) (Day)

***(1)(a)** The municipality of _____ certifies that: _____
(Print name of City or Village) (Print name of Superintendent as it appears on license card if applicable)

was the appointed City Street Superintendent during the above period. ***IF A NAME IS NOT ENTERED ABOVE (NO APPOINTED CITY STREET SUPERINTENDENT FOR THIS PERIOD), SKIP TO (2) BELOW.***

(b) the superintending services of the above listed individual were provided by: (Check one box)

☐ Employment with this Municipality

☐ Contract (consultant) with this Municipality

☐ Contract (interlocal agreement) between this Municipality and the following listed Municipality(ies) and/or County(ies)
_____
_____ ,

(c) and the above listed individual **assisted** in the following: *Reference Neb. Rev. Stat. §39-2512*

1. Developing and annually updating a long-range plan based on needs and coordinated with adjacent local governmental units,
2. Developing an annual program for design, construction, and maintenance,
3. Developing an annual budget based on programmed projects and activities,
4. Submitting such plans, programs, and budgets to the local governing body for approval; and
5. Implementing the capital improvements and maintenance activities provided in the approved plans, programs, and budgets,

(d) the above listed individual also served as (Check all boxes that apply) *city engineer* ☐ *village engineer* ☐ *public works director* ☐ *city manager* ☐ *city administrator* ☐ *street commissioner* ☐

(e) If the above listed individual is a Licensed City Street Superintendent, enter their Superintendent's License Number S- _____ and Class of License _____ , and/or
(A or B)

(f) If the above listed individual is a Licensed Engineer in Nebraska, enter their Engineer's License Number E- _____

(2) _____
Signature of Mayor ☐ ***Village Board Chairperson*** ☐
(Check one box)

***(3)** If during the calendar year your municipality **(a)** did not have an appointed City Street Superintendent for any portion(s) of the year; or **(b)** had one or more appointed City Street Superintendent(s) that were not licensed for any portion(s) of the year; or **(c)** had one or more appointed licensed City Street Superintendent(s) for any portion(s) of the year, please complete a separate Year-End Certification form for each period. **Copy this form as needed to account for these separate periods.**

(4) The payment amount will be computed based on **(a)** your most recent Federal Census as certified by the Tax Commissioner; **(b)** the number of full calendar months served by the appointed City Street Superintendent who is licensed or exempted from licensure under the Superintendents Act; **(c)** class of license, A or B if applicable; and **(d)** if the appointed City Street Superintendent assisted with the required duties in **(1)(c)** above. *Reference Neb. Rev. Stat. §§39-2302 and 39-2511 through 39-2515.*

(5) Failure to return by December 31, 2026, the Year-End Certification(s), Signing Resolution, and a copy of documentation of the appointment(s) of the superintendent(s) per the instructions will result in your municipality not receiving an Incentive Payment.

Return the completed signing resolution and certification(s), and a copy of the documentation of appointment(s) by December 31, 2026 to:

Highway Local Liaison Coordinator
Boards-Liaison Services Section
Local Assistance Division
Nebraska Department of Transportation
PO Box 94759
Lincoln NE 68509-4759
or email to ndot.blsHelp@nebraska.gov

SUPERINTENDENT(S) APPOINTMENT DOCUMENTATION

Attach Documentation of the City Street Superintendent(s) Appointment(s) for 2026 to the back of this Page: For most municipalities this information may be found in the **November or December 2025 or the January 2026 meetings minutes**. Some may involve mayoral appointments, or interlocal agreement (relinquishment of funds).

Call (402) 479-4436 or email ndot.blsHelp@nebraska.gov if you have any questions about what to attach for documentation.

RECORD KEEPING: NDOT recommends that the municipality keep a copy of everything you send to NDOT *(the forms and meeting minutes)* in a separate file for future reference.

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application For Payment No. 1

		Application Period:		Application Date:	November 5, 2026
To (Owner):	City of Madison	From (Contractor):	Rutjens Construction, Inc.	Via (Engineer):	Advanced Consulting Engineering Services, Inc.
Project:	7th & Lincoln Street Repairs	Contract:	Division I - Removal of Concrete & Replacement of Manhole		
Owner's Contract No.:		Contractor's Project No.:		Engineer's Project No.:	403-038

APPLICATION FOR PAYMENT

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$2,019.50	
TOTALS	$2,019.50	$0.00
NET CHANGE BY CHANGE ORDERS	$2,019.50	

1. ORIGINAL CONTRACT PRICE					$ 25,298.50
2. Net change by Change Orders					$ 2,019.50
3. CURRENT CONTRACT PRICE (Line 1 +/- 2					$ 27,318.00
4. TOTAL COMPLETED AND STORED TO DATE					
(Column F on Progress Estimate)					$ 27,318.00
5. RETAINAGE:					
a.	5.00%	% x $	27,318.00	Work Completed	$ 1,365.90
b.		% x $		Stored Material	
c.	Total Retainage			(Line 5a + Line 5b)	$ 1,365.90
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)					$ 25,952.10
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)					$ -
8. AMOUNT DUE THIS APPLICATION					**$ 25,952.10**
9. BALANCE TO FINISH, PLUS RETAINAGE					
(Column G on Progress Estimate + Line 5 above)					$ 1,365.90

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date:

Payment of: **$25,952.10**
(Line 8 or other - attach explanation of other amount)

is recommended by:
(Engineer) (Date)

Payment of: **$25,952.10**
(Line 8 or other - attach explanation of other amount)

is approved by:
(Owner) (Date)

Approved by:
Funding Agency (if applicable) (Date)

CHANGE ORDER NO.: 1

Owner: City of Madison
Engineer: Advanced Consulting Engineering Services, Inc. Engineer's Project No.: 403-038
Contractor: Rutjens Construction, Inc.
Project: 7th & Lincoln Street Repairs
Contract Name: Division I – Removal of Concrete & Replacement of Manhole
Date Issued: Effective Date of Change Order:

The Contract is modified as follows upon execution of this Change Order:

Description: bring estimated & actual quantities into alignment

Attachments:

Change in Contract Price	**Change in Contract Times [State Contract Times as either a specific date or a number of days]**
Original Contract Price: $ 25,298.50	Original Contract Times: Substantial Completion: _____ Ready for final payment: _____
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. **[Number of previous Change Order]**: $ _____	**[Increase] [Decrease]** from previously approved Change Orders No.1 to No. **[Number of previous Change Order]**: Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: $ 25,298.50	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____
Increase this Change Order: $ 2,019.50	**[Increase] [Decrease]** this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: $ 27,318.00	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____

Recommended by Engineer (if required) Accepted by Contractor

By: _____ _____

Title: _____ _____

Date: _____ _____

Authorized by Owner

By: _____

Title: _____

Date: _____

EJCDC® C-941, Change Order EJCDC® C-941, Change Order, Rev.1.
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PROJECT: 7TH & LINCOLN STREET REPAIRS - DIVISION I - REMOVAL OF CONCRETE & REPLACEMENT OF MANHOLE
ACES #: 403-038 MADISON, NE
CONTRACTOR: RUTJENS CONSTRUCTION, INC
PAY APPLICATION #: 1
DATE: NOVEMBER 5, 2026

DIVISION I - REMOVAL OF CONCRETE & REPLACEMENT OF MANHOLE						WORK COMPLETED (CONSTRUCTED QUANTITY)				CHANGE ORDER #1 TO BRING ESTIMATED QUANTITIES IN LINE WITH FINAL QUANTITIES	
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	SCHEDULED VALUE	FROM PREVIOUS APPLICATIONS	THIS PERIOD	COMPLETED TO DATE (QTY)	COST TO DATE		
1	MOBILIZATION	1	JOB	LUMP SUM	$2,500.00		1	1	$2,500.00	0.00	$0.00
2	REMOVE EXISTING PAVING	649	SQ.YDS.	$14.00	$9,086.00		787	787	$11,018.00	138.00	$1,932.00
3	REMOVE MANHOLE	1	EACH	$1,000.00	$1,000.00		1	1	$1,000.00	0.00	$0.00
4	CONSTRUCT CONCRETE MANHOLE	9.1	V.F.	$875.00	$7,962.50		9.2	9.2	$8,050.00	0.10	$87.50
5	EXCAVATE AND INSPECT SEWER SERVICE LINES	3	EACH	$1,150.00	$3,450.00		3	3	$3,450.00	0.00	$0.00
6	BACKFILL INTERSECTION	1	JOB	LUMP SUM	$1,300.00		1	1	$1,300.00	0.00	$0.00
TOTAL BASE BID					$25,298.50				$27,318.00	$2,019.50	

CO 1	TOTAL PRICE CHANGE ORDER #1 (see above right)	$2,019.50

TOTAL CONTRACT PRICE	$25,298.50
NET CHANGE BY CHANGE ORDERS	$2,019.50
CURRENT CONTRACT PRICE	$27,318.00
TOTAL COMPLETED AND STORED TO DATE	$27,318.00
RETAINAGE	$1,365.90
AMOUNT ELGIBLE FOR PAYMENT	$25,952.10
LESS PREVIOUS AMOUNT PAID	$0.00
AMOUNT DUE THIS APPLICATION	$25,952.10
BALANCE TO FINISH (INCLUDING RETAINAGE)	$1,365.90

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application For Payment No. 1

		Application Period:		Application Date:	November 5, 2026
To (Owner):	City of Madison	From (Contractor):	Gehring Construction & Ready-Mix Co., Inc.	Via (Engineer):	Advanced Consulting Engineering Services, Inc.
Project:	7th & Lincoln Street Repairs	Contract:	Division II - Paving Improvements		
Owner's Contract No.:		Contractor's Project No.:		Engineer's Project No.:	403-038

APPLICATION FOR PAYMENT

Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$11,957.00	
TOTALS	$11,957.00	$0.00
NET CHANGE BY CHANGE ORDERS	$11,957.00	

1. ORIGINAL CONTRACT PRICE					$	73,530.00
2. Net change by Change Orders					$	11,957.00
3. CURRENT CONTRACT PRICE (Line 1 +/- 2)					$	85,487.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)					$	85,487.00
5. RETAINAGE:						
a.	5.00%	% x $	85,487.00	Work Completed	$	4,274.35
b.		% x $		Stored Material		
c. Total Retainage				(Line 5a + Line 5b)	$	4,274.35
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)					$	81,212.65
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)					$	-
8. AMOUNT DUE THIS APPLICATION					$	**81,212.65**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)					$	4,274.35

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Date:

Payment of: **$81,212.65**
(Line 8 or other - attach explanation of other amount)

is recommended by:
(Engineer) (Date)

Payment of: **$81,212.65**
(Line 8 or other - attach explanation of other amount)

is approved by:
(Owner) (Date)

Approved by:
Funding Agency (if applicable) (Date)

CHANGE ORDER NO.: 1

Owner: City of Madison
Engineer: Advanced Consulting Engineering Services, Inc. Engineer's Project No.: 403-038
Contractor: Gehring Construction & Ready-Mix Co., Inc.
Project: 7th & Lincoln Street Repairs
Contract Name: Division II – Paving Improvements
Date Issued: Effective Date of Change Order:

The Contract is modified as follows upon execution of this Change Order:

Description: bring estimated & actual quantities into alignment

Attachments:

Change in Contract Price	**Change in Contract Times [State Contract Times as either a specific date or a number of days]**
Original Contract Price: $ 73,530.00	Original Contract Times: Substantial Completion: _____ Ready for final payment: _____
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. **[Number of previous Change Order]**: $ _____	**[Increase] [Decrease]** from previously approved Change Orders No.1 to No. **[Number of previous Change Order]**: Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: $ 73,530.00	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____
Increase this Change Order: $ 11,957.00	**[Increase] [Decrease]** this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: $ 85,487.00	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____

Recommended by Engineer (if required) Accepted by Contractor

By: _____ _____

Title: _____ _____

Date: _____ _____

Authorized by Owner

By: _____

Title: _____

Date: _____

EJCDC® C-941, Change Order EJCDC® C-941, Change Order, Rev.1.
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PROJECT: 7TH & LINCOLN STREET REPAIRS - DIVISION II - PAVING IMPROVEMENTS
ACES #: 403-038 MADISON, NE
CONTRACTOR: GEHRING CONSTRUCTION & READY-MIX CO, INC
PAY APPLICATION #: 1
DATE: NOVEMBER 5, 2026

DIVISION II - PAVING IMPROVEMENTS						WORK COMPLETED (CONSTRUCTED QUANTITY)				CHANGE ORDER #1 TO BRING ESTIMATED QUANTITIES IN LINE WITH FINAL QUANTITIES	
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	SCHEDULED VALUE	FROM PREVIOUS APPLICATIONS	THIS PERIOD	COMPLETED TO DATE (QTY)	COST TO DATE		
1	MOBILIZATION	1	JOB	LUMP SUM	$5,000.00		1	1	$5,000.00	0.00	$0.00
2	SUBGRADE PREPARATION	775	SQ.YDS.	$2.00	$1,550.00		778	778	$1,556.00	3.00	$6.00
3	CRUSHED CONCRETE FOUNDATION COURSE	775	SQ.YDS.	$12.00	$9,300.00		778	778	$9,336.00	3.00	$36.00
4	DOWEL INTO EXISTING CONCRETE	45	L.F.	$10.00	$450.00		36	36	$360.00	-9.00	($90.00)
5	7" PC CONCRETE PAVING NDOT TYPE 47B-3500	599	SQ.YDS.	$70.00	$41,930.00		703	703	$49,210.00	104.00	$7,280.00
6	6" PC CONCRETE DRIVEWAY	5	SQ.YDS.	$70.00	$350.00		5	5	$350.00	0.00	$0.00
7	5" PC CONCRETE WALK NDOT TYPER 47B-3500	46	SQ.YDS.	$75.00	$3,450.00		89	89	$6,675.00	43.00	$3,225.00
8	DETECTABLE ADA PADS	3	EACH	$500.00	$1,500.00		6	6	$3,000.00	3.00	$1,500.00
9	BACKFILL AND FINE GRADING	1	JOB	LUMP SUM	$5,000.00		1	1	$5,000.00	0.00	$0.00
10	SEEDING	1	JOB	LUMP SUM	$5,000.00		1	1	$5,000.00	0.00	$0.00
TOTAL BASE BID					$73,530.00				$85,487.00	$11,957.00	

CO 1	TOTAL PRICE CHANGE ORDER #1 (see above right)	$11,957.00

TOTAL CONTRACT PRICE	$73,530.00
NET CHANGE BY CHANGE ORDERS	$11,957.00
CURRENT CONTRACT PRICE	$85,487.00
TOTAL COMPLETED AND STORED TO DATE	$85,487.00
RETAINAGE	$4,274.35
AMOUNT ELGIBLE FOR PAYMENT	$81,212.65
LESS PREVIOUS AMOUNT PAID	$0.00
AMOUNT DUE THIS APPLICATION	$81,212.65
BALANCE TO FINISH (INCLUDING RETAINAGE)	$4,274.35

CITY OF MADISON, NEBRASKA

RESOLUTION NO. 2026-___

A RESOLUTION ESTABLISHING A PURCHASING CARD PROGRAM AND AUTHORIZING ROUTINE PURCHASING AND RECURRING EXPENSES FOR COUNTRYSIDE HOME.

WHEREAS, the City of Madison owns and operates Countryside Home, a municipal nursing home providing 24-hour resident care and related services; and

WHEREAS, the efficient operation of Countryside Home requires the timely purchase of supplies, equipment, materials, services, and other operational necessities; and

WHEREAS, Nebraska Revised Statute § 13-610 authorizes political subdivisions to establish purchasing card programs through their governing bodies and requires the governing body to establish rules and regulations governing the program and approve individuals authorized to receive purchasing cards; and

WHEREAS, the City Council desires to establish an appropriate purchasing card program and provide administrative authority for routine operational purchases and recurring expenses while maintaining appropriate financial controls, accountability, and documentation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Madison, Nebraska, as follows:

SECTION 1. ESTABLISHMENT OF PURCHASING CARD PROGRAM

The City of Madison hereby establishes a municipal purchasing card program for Countryside Home pursuant to Nebraska Revised Statute § 13-610.

SECTION 2. AUTHORIZED CARDHOLDERS

The following positions are authorized to receive and utilize purchasing cards for Countryside Home:

1. Countryside Home Administrator.
2. Countryside Home Business Office Manager.
3. Other designated management or supervisory personnel as specifically approved by the City Council.

The Countryside Home Administrator may recommend additional cardholders to the City Council for approval.

SECTION 3. AUTHORIZED PURCHASES

Purchasing cards may be utilized for legitimate business expenses incurred on behalf of Countryside Home, including but not limited to:

- Medical, nursing, and resident care supplies.
- Dietary, food service, and kitchen supplies.
- Housekeeping and laundry supplies.
- Maintenance, repair, and facility operating supplies.
- Office supplies and administrative expenses.
- Software, technology, and subscription services.
- Staff training, education, and professional development.
- Emergency operational purchases necessary to maintain resident safety and facility operations.
- Other goods and services reasonably necessary for the operation of Countryside Home.

All purchases must be consistent with the approved operating budget and applicable City purchasing policies.

SECTION 4. PURCHASING LIMITS

The following purchasing limits are established:

- Administrator individual transaction limit: $1,500.
- Administrator monthly card limit: $10,000.
- Other authorized cardholder individual transaction limit: $750.
- Other authorized cardholder monthly card limit: $5000.

The Administrator shall be responsible for monitoring purchasing activity and ensuring compliance with these limits.

Purchases exceeding established limits shall require additional authorization consistent with City purchasing procedures.

SECTION 5. RECURRING EXPENSES AND SUBSCRIPTION SERVICES

The Countryside Home Administrator is authorized to establish and maintain recurring services, expense accounts and subscriptions necessary for the routine operation of Countryside Home, provided such expenses:

1. Are reasonably necessary for facility operations.
2. Are within the approved operating budget.
3. Are consistent with established City purchasing policies.
4. Do not exceed applicable purchasing or contractual authorization limits.

Authorized recurring expenses may include, but are not limited to:

- Software and technology subscriptions.
- Fuel and vehicle maintenance services.

- Electronic medical records and related software services.
- Telephone and internet services.
- Security, fire monitoring, and alarm services.
- Equipment leases and maintenance agreements.
- Waste removal and other routine facility services.
- Other recurring operational subscriptions and services.

Recurring subscription and service charges may be established using a City-authorized purchasing card when appropriate.

Each recurring charge shall be documented by identifying the vendor, nature of the service, anticipated payment amount, payment frequency, and responsible department or employee.

Recurring charges shall be reviewed periodically to determine whether the service remains necessary and appropriately priced.

SECTION 6. DOCUMENTATION AND ACCOUNTABILITY

All purchasing card transactions shall be supported by an itemized receipt documenting the goods or services purchased.

The cardholder shall provide the receipt and identify the business purpose of each transaction.

The Business Office shall maintain transaction records and reconcile purchasing card statements monthly.

Purchases shall be reviewed and approved by an individual other than the cardholder whenever practicable.

Failure to provide required documentation may result in suspension or termination of purchasing card privileges in accordance with the City's adopted purchasing card rules.

SECTION 7. PROHIBITED USES

Purchasing cards shall not be used for:

1. Personal purchases of any kind.
2. Cash advances or cash withdrawals.
3. Purchases unrelated to Countryside Home operations.
4. Purchases exceeding authorized spending limits without additional approval.
5. Any expenditure prohibited by law or City policy.

SECTION 8. ADMINISTRATIVE AUTHORITY

The Countryside Home Administrator is authorized to administer the purchasing card program and oversee routine operational purchases and recurring subscription expenses in accordance with this resolution, the approved operating budget, and applicable City purchasing policies.

SECTION 9. EFFECTIVE DATE

This resolution shall become effective upon its adoption.

PASSED AND APPROVED this _____ day of November, 2026.

CITY OF MADISON, NEBRASKA

_____
Rob Fite, Mayor

ATTEST:

_____
Ruth Yuman, City Clerk